MEMBERSHIP RULES

BACKGROUND:

The strategic importance of information technology (IT) in all aspects of governance cannot be overemphasized. From basic office automation and simple data processing, IT now plays a critical role in data analysis and communications, news and information exchange, research and remote electronic transaction, which are all vital to the more effective and speedy disposition of government services.

In view of this growing importance of IT in government, the CIOs, IS Planners, and chiefs of MIS/EDP units are increasingly called upon to take on greater responsibilities in the performance of their respective office and agency functions and operations. To more effectively meet the challenge facing them, they have organized themselves to form the CIO Forum, Inc.

CIO FORUM, INC. OBJECTIVES:

The CIO Forum, Inc. has three objectives:

1. To serve as an advocate and consensus group to address key IT policy issues and concerns;
2. To provide venue or technology solution and information exchange, and resource and experience sharing among members; and
3. To promote wider and more active government private sector linkages ad networking.

TYPES OF MEMBERSHIP:

There are two general types of membership in the CIO Forum, Inc.: Individual and Institutional.

1. **Individual Membership** could be any of the following:

   1.1. **Regular Membership** - These are applicable to individual persons who are duly appointed and/or designated and incumbent CIOs, IS Planners and those holding the position of chief of division of an IT, MIS or EDP organization, office or unit of any government department, bureau, agency, corporation, institution or local government unit.

   1.2. **Associate Membership** - These applies to those who have occupied IT or IT-related government positions in the past and have been assigned to other positions or have left government service but still active in IT work. Associate members enjoy all right sand privileges of a regular member, the right to vote and be elected to any position in the organization except in the Advisory Board.

   1.3. **Honorary Membership** - This type of membership is granted to an individual who has demonstrated exemplary contribution to the ICO Forum Inc. or to IT in general. Honorary membership shall be accorded all the rights and privileges of the regular members except the right to be voted to any position, except that of a member of that of a member of the organization’s Advisory Board.
2. **Institutional Membership** - is open to any government or private agency or institution, organization, foundation or local government units as well as any other multi-member groups or associations.

**APPLICATION RULES AND PROCEDURES:**

1. **Application for Membership** - All interested and qualified applicants for membership must fill up and file with the CIO Forum, Inc. Board of Directors the prescribed application form.
2. **Nomination and/or Sponsorship** - All applicants must be nominated and/or sponsored by a regular member of the CIO Forum, Inc. Hence, all application forms must be duly signed and endorsed by a regular member of the CIO Forum, Inc.
3. **Screening and Acceptance** - The Membership Committee shall review and recommend to the Board of directors the approval (or non-approval) of any application for membership.
4. **Notification of Action Taken on Application for Membership** - Applicants shall duly notify of the action taken on their application for membership.
5. **Membership Seminar** - Applicants whose application for membership has been duly approved by the Board shall be required to attend a membership seminar, the schedule and place for which shall be indicated in the Notice of Acceptance to be sent to the applicants.
6. **Oath of Membership** - Successful applicants shall take their Oath of Membership during any regular or special meeting of the Board of Directors of the CIO Forum, Inc. A Board Resolution to the effect shall be passed and approved by the Board.

**DUTIES AND RESPONSIBILITIES:**

All regular, associate, and institutional members of the CIO Forum Inc. have the following duties and responsibilities:

1. Adhere at all times to the Code of Ethics for IT Professional as adopted during the first IT Professional Congress held last February 14, 1996. For this purpose, part of the Oath of membership of all members shall be the oath to observe said Code.
2. **Pay annual membership dues. Non-payment of membership dues for two (2) consecutive years will automatically mean suspension of membership. Membership, however, could be restored by payment of past dues.**
3. Regularly attend and actively participate in general membership or special meetings of the CIO Forum, Inc., as well as the special events or activities sponsored by the CIO Forum, Inc.

**MEMBERSHIP DUES:**

Following are the annual membership dues for each category of membership:

- **Regular Member** - P 500.00
- **Associate Member** - P 1,000.00
- **Institutional Member** - P 5,000.00

**MEMBERSHIP APPLICATION FORM**

Attached is the prescribed application form for membership in the CIO Forum Inc.