

PIA Job Announcements

EXTENDED UP TO OCTOBER 14, 2011

PIA Vacant Positions in Central and Regional Offices

30 September 2011. All interested applicants are requested to submit their letters of application, Personal Data Sheet, Certificate of Eligibility, Certificates of Training and Seminars, Performance Rating for the period Jan.–June 2011, and other relevant documents to **Personnel Section**, Administrative Division, 2nd Floor, PIA Bldg., Visayas Avenue, Quezon City on or before deadline.

For further information, please contact Ms. Eufrocenia D. Gornez, Personnel Section at tel. no. 920-3970; 0917-9335716; zenypersonnel@yahoo.com.

Position:	COMPUTER PROGRAMMER III (1 vacancy)
Place of Assignment:	Management and Information Systems Division, Central Office
Salary Grade:	SG-18
Item Number:	PIAB-COMPRO3-18-2008
Qualification Standards:	Education: Bachelor's degree relevant to the job Experience: 2 years of relevant experience Training: 8 hours of relevant training from certified IT training institutions
Eligibility:	Career Service (Professional)/Second Level Eligibility or equivalent ICT certification
Special Skills:	Intermediate to advance skills in programming Visual Basic, Java, ASP, ASP.NET, MS_SQL, HTML, Javascript; systems analysis and design; experienced in programming HRM/PIS applications; database programming
Position:	COMPUTER PROGRAMMER II (1 vacancy)
Place of Assignment:	Management and Information Systems Division, Central Office
Salary Grade:	SG-15
Item Number:	PIAB-COMPRO2-1-1998
Qualification Standards:	Education: Bachelor's degree relevant to the job Experience: 1 year of relevant experience Training: 4 hours of relevant training from certified IT training institutions
Eligibility:	Career Service (Professional)/Second Level Eligibility or equivalent ICT certification
Special Skills:	Intermediate to advance skills in programming Visual Basic, Java, ASP, ASP.NET, MS_SQL, HTML, Javascript; systems analysis and design; experienced in programming HRM/PIS applications; database programming

Region:	National Capital Region
Position:	ADMINISTRATIVE ASSISTANT V
Salary Grade:	SG-11
Item Number:	PIAB-ADAS5-2-2008
Qualification Standards:	Education: Completion of two years studies in college preferably Accounting/ Management or related courses Experience: 2 years of relevant experience Training: 8 hours of relevant training
Eligibility:	Career Service Sub-professional/First Level Eligibility
Special Skills:	Computer literate; has working knowledge of bookkeeping and accounting
Region:	Region I
Position:	INFORMATION OFFICER I
Salary Grade:	SG-11
Item Number:	PIAB-INFO1-67-1998
Qualification Standards:	Education: Bachelor's degree in Mass Communication or related discipline. Experience: None required Training: None required
Eligibility:	Career Service (Professional)/Second Level Eligibility
Special Skills:	A good writer of print and broadcast releases and features; can do liaison work and media coverages; has basic knowledge in photojournalism; proficient in basic computer applications
Region:	Region III
Position:	INFORMATION OFFICER I (3 vacancies)
Salary Grade:	SG-11
Item Numbers:	PIAB-INFO1-13-1998; PIAB-INFO1-17-1998; PIAB-INFO1-18-1998
Qualification Standards:	Education: Bachelor's degree in Mass Communication or related discipline. Experience: None required Training: None required
Eligibility:	Career Service (Professional)/Second Level Eligibility
Special Skills:	A good writer of print and broadcast releases and features; can do liaison work and media coverages; has basic knowledge in photojournalism; proficient in basic computer applications
Region:	Region VII
Position:	INFORMATION OFFICER IV
Salary Grade:	SG-22
Item Number:	PIAB-INFO4-21-2008
Qualification Standards:	Education: Bachelor's degree in Mass Communication or related discipline Experience: 3 years of relevant experience (press/public relations work and media coverages of national and local events) Training: 16 hours of relevant training
Eligibility:	Service (Professional)/Second Level Eligibility
Special Skills:	Proficient writer of news and feature articles and releases for print, radio and television; proficient in the formulation of communication plans and advocacy campaigns on government development programs; proficient in MS word, excel, powerpoint presentation applications; willing to be assigned at the regional office.
Region:	Region VII
Position:	INFORMATION OFFICER I
Salary Grade:	SG-11
Item Number:	PIAB-INFO1-40-1998
Qualification Standards:	Education: Bachelor's degree in Mass Communication or related discipline. Experience: None required Training: None required
Eligibility:	Career Service (Professional)/Second Level Eligibility
Special Skills:	A good writer of print and broadcast releases and features; can do liaison work and media coverages; has basic knowledge in photojournalism; proficient in

	basic computer applications
Region:	Region VIII
Position:	INFORMATION OFFICER III
Salary Grade:	SG-18
Item Number:	PIAB-INFO3-29-1998
Qualification Standards:	Education: Bachelor's degree in Mass Communication or related discipline. Experience: 2 years of relevant experience (public press/relations work and media coverages of national and local events). Training: 8 hours of relevant training
Eligibility:	Career Service (Professional)/Second Level Eligibility
Special Skills:	Proficient writer of news and feature articles for print and broadcast; proficient in the formulation of communication plans on development programs; proficient in MS word, excel, powerpoint presentation applications
Region:	Region IX
Position:	INFORMATION OFFICER IV
Salary Grade:	SG-22
Item Number:	PIAB-INFO4-22-2008
Qualification Standards:	Education: Bachelor's degree in Mass Communication or related discipline Experience: 3 years of relevant experience (press/public relations work and media coverages of national and local events) Training: 16 hours of relevant training
Eligibility:	Service (Professional)/Second Level Eligibility
Special Skills:	Proficient writer of news and feature articles and releases for print, radio and television; proficient in the formulation of communication plans and advocacy campaigns on government development programs; proficient in MS word, excel, powerpoint presentation applications; willing to be assigned at the regional office.
Region:	Regional IX
Position:	INFORMATION OFFICER II
Salary Grade:	SG-15
Item Number:	PIAB-INFO2-11-1998
Qualification Standards:	Education: Bachelor's degree Experience: 1 year of relevant experience (liaison work, media coverages and photojournalism) Training: 4 hours of relevant training
Eligibility:	Career Service (Professional)/Second Level Eligibility
Special Skills:	A good writer of print and broadcast releases and features; proficient in basic computer applications, can prepare communication plans and advocacy campaigns
REGION:	Region IX
Position:	AUDIO-VISUAL AIDS TECHNICIAN II
Salary Grade:	SG-8
Item Number:	PIAB-AVAT2-41-1998
Qualification Standards:	Education: High School graduate or completion of relevant vocational/trade course Experience: 1 year of relevant experience Training: 4 hours of relevant training
Eligibility:	Equipment Technician (MC 11, s. 96 - Cat. II)
Special Skills:	Has a working knowledge of photography, video coverage, editing and video aspects of documentation; proficient in the use and setting-up of various audio-visual equipment for field AV showings.
Region:	Region X
Position:	INFORMATION OFFICER II
Salary Grade:	SG-15
Item Number:	PIAB-INFO2-9-2008

Qualification Standards:	Education: Bachelor's degree in Mass Communication or related discipline. Experience: 1 year of relevant experience (liaison work, media coverages and photojournalism) Training: 4 hours of relevant training
Eligibility:	Career Service (Professional)/Second Level Eligibility
Special Skills:	A good writer of print and broadcast releases and features; proficient in basic computer applications, can prepare communication plans and advocacy campaigns
Region:	Region X
Position:	INFORMATION OFFICER I (2 vacancies)
Salary Grade:	SG-11
Item Number:	PIAB-INFO1-58-1998; PIAB-INFO1-59-1998
Qualification Standards:	Education: Bachelor's degree in Mass Communication or related discipline. Experience: None required Training: None required
Eligibility:	Career Service (Professional)/Second Level Eligibility
Special Skills:	A good writer of print and broadcast releases and features; can do liaison work and media coverages; has basic knowledge in photojournalism; proficient in basic computer applications
Region:	Region XI
Position:	INFORMATION OFFICER III
Salary Grade:	SG-18
Item Number:	PIAB-INFO3-72-1998
Qualification Standards:	Education: Bachelor's degree in Mass Communication or related discipline. Experience: 2 years of relevant experience (public press/relations work and media coverages of national and local events). Training: 8 hours of relevant training
Eligibility:	Career Service (Professional)/Second Level Eligibility
Special Skills:	Proficient writer of news and feature articles for print and broadcast; proficient in the formulation of communication plans on development programs; proficient in MS word, excel, powerpoint presentation applications
Region:	Region XI
Position:	INFORMATION OFFICER II
Salary Grade:	SG-15
Item Number:	PIAB-INFO2-10-2008
Qualification Standards:	Education: Bachelor's degree in Mass Communication or related discipline. Experience: 1 year of relevant experience (liaison work, media coverages and photojournalism) Training: 4 hours of relevant training
Eligibility:	Career Service (Professional)/Second Level Eligibility
Special Skills:	A good writer of print and broadcast releases and features; proficient in basic computer applications, can prepare communication plans and advocacy campaigns
Region:	Region XII
Position:	INFORMATION OFFICER II
Salary Grade:	SG-15
Item Number:	PIAB-INFO2-35-1998
Qualification Standards:	Education: Bachelor's degree in Mass Communication or related discipline. Experience: 1 year of relevant experience (liaison work, media coverages and photojournalism) Training: 4 hours of relevant training
Eligibility:	Career Service (Professional)/Second Level Eligibility
Special Skills:	A good writer of print and broadcast releases and features; proficient in basic computer applications, can prepare communication plans and advocacy campaigns

Region:	Region XIII
Position:	INFORMATION OFFICER IV
Salary Grade:	SG-22
Item Number:	PIAB-INFO4-25-2008
Qualification Standards:	Education: Bachelor's degree in Mass Communication or related discipline Experience: 3 years of relevant experience (press/public relations work and media coverages of national and local events) Training: 16 hours of relevant training
Eligibility:	Service (Professional)/Second Level Eligibility
Special Skills:	Proficient writer of news and feature articles and releases for print, radio and television; proficient in the formulation of communication plans and advocacy campaigns on government development programs; proficient in MS word, excel, powerpoint presentation applications; willing to be assigned at the regional office.